

2005 Southwest Regional Annual Training Conference Exhibitor Registration Form

1. Vital Information

Name (circle One) Mr./ Ms./ Mrs./ Hon
(As you wish it to appear on your name badge)

Title _____ Agency/Company _____

Address _____ City/State/Zip _____

Telephone () _____ Fax() _____ E-Mail _____

Special Needs (physical, dietary, etc) _____

2. Exhibitor/Vendor Fees

_____ \$300 if register by June 17, 2005
 _____ \$500 if register after June 17, 2005
 _____ Additional tickets to the President's
 Reception @ \$25 each (please include payment)
 _____ Additional tickets to the Dance Party @
 \$20 each (please include payment)

Registration Information:

Your Exhibitor/Vendor fee includes a 6' x 3' table, a daily conference notebook, admission to all sessions, **one** admission to the Presidents' reception, **one** admission to the Dance Party, breakfast and refreshment breaks daily.

3. Method of Payment

All registrations must be postmarked before the June 17 deadline to receive the "early registration" rate.

Fees Due: \$ _____ Registration Fee
include pmt \$ _____ Presidents' Reception
include pmt \$ _____ Dance Party
 \$ _____ **Total Due**

- Check Enclosed (*payable to SWRSEA*)
 Presidents' Reception Payment Enclosed
 Dance Party Payment Enclosed

Would you consider being a sponsor or co-sponsor for one of our events? We greatly appreciate your support of our conference. Contact Mary Smith (501-682-6828) for more information.

4. Set Up Information

Set-up date/Time is 12:00 Noon, July 17, 2005
 Show Dates: July 18-19, 2005
 Tear Down Date/Time is 5:00PM, July 19, 2005
 Please contact Ken Barnes or Noble Crawford at the Peabody Hotel to arrange for any audio Visual needs. The hotel will bill you directly for any charges related to audio-visual equipment and connections.

You may ship materials to the Peabody Hotel, 3 Statehouse Plaza, Little Rock AR 72201, Attn: Jennifer Grantham. Ship to arrive no earlier than three days before the conference. Include your company name and your company's onsite contact.

Mail completed forms and fees to:

SWRSEA
P. O. Box 2358
Little Rock AR 72203-2358

